

District Grant Policies 2025-2026

The District Grants Committee has met and established policies for District Grants for the 2025-2026 Rotary year.

The amount of available funds will be \$114,505.00. Once this total is reached no further grants will be approved.

The maximum District Grant amount available for each club will be \$3,000. A District Grant will match \$2 for \$1 the amount contributed by the club for a project, up to the \$3,000 total. As an example, a project costing \$3,000 would be funded for \$2,000 by a District Grant and \$1,000 by the club. Multiple grants can be written but the total funds requested should not exceed \$3000. These are reimbursable grants meaning all funds will be spent and the club will be reimbursed the granted amount upon finalizing the grant in DACdb. Grant Applications will be accepted between July 1 and November 30, 2025.

Rotary Clubs are required to have at least one representative attend the annual Grant Management Seminar and send a signed Memorandum of Understanding to the District office to participate in District Grants.

District Grant applications will be made online, using the application process accessible through DACdb via the Rotary District 6110 website (RotaryDistrict6110.org). To begin the application process, go to the DACdb home page and click on "Grants," then "Club Grants" and then follow directions.

We encourage variety and anticipate that these grants will be used for one-time projects and not to finance normal club budgetary items nor be a pass-through donation. It is highly recommended that you contact your Assistant Governor if you need help with the mechanics of applying for the grants.

All projects must be completed and a Final Report submitted online to the District Grant Committee before reimbursement can be made. It is important that Final Reports include copies of all receipts, canceled checks, and publicity resulting from the project. The deadline for submitting 2025-2026 final reports is November 30, 2026.

District grant policies and guidelines are available on the Rotary District 6110 website. To locate this information, go to the District 6110 website Home Page, click on Rotary Foundation, then District 6110 Grants, and then scroll to highlighted item you would like.

The per-capita amount that a club's members contribute to the Annual Fund (AF) SHARE of the Rotary Foundation will be considered by the District Grants Committee. For the Rotary year 2025 – 2026 District Grants, a minimum club contribution for the preceding Rotary year is expected to average at least \$100 per member. Applications from clubs with AF SHARE contributions averaging less than \$100 per member will be tabled until it is determined that all clubs who meet the minimum requirements have applied for District Grants.

District 6110 Grant Guidelines

- No pass-through grants – each grants request needs to detail what will be purchased with the grant funds and who will benefit from it. No pass-through to another foundation or group.
- If helping an organization, such as a health clinic or food pantry, include the name and location of the entity, and once again, detail what the money will purchase.
- When an approved grant has been completed, both the Expenses tab, Documents tab, and Final Report tab must be completely filled out.
- Documents to upload include cancelled checks, receipts, and photos of the project. Including a copy of a check written is okay, but an image of the cancelled check is required to show the full circle of the use of the money.
- Be sure to refer to the Step-by-Step grant printout and video, along with the recording of the Grant Management Seminar if you are having problems with any step of your grant process. District grant policies, guidelines, and video links are available on the Rotary District 6110 website <https://www.rotarydistrict6110.org/>. To locate this information, go to the District 6110 website Home Page, click on Rotary Foundation, then District 6110 Grants, and then scroll to highlighted item you would like.
- If you are still having problems, contact your Assistant Governor.